

**HIMACHAL PRADESH
JAL SHAKTI VIBHAG**

RECRUTIMENT NOTICE

In pursuance of the Additional Chief Secretary (JSV) to the Government of Himachal Pradesh has conveyed the approval vide letter No. JSV-A-F (1) - 1/2023 dated 23rd October, 2024 and further circulated by the Engineer-in-Chief, Jal Shakti Vibhag, Jal Shakti Bhawan, Shimla -5, vide office letter No. JSV-ES-III-Manpower-Para Cook/Helper/2022-4414-99 dated 04.11.2024 and the Superintending Engineer, Jal Shakti Circle, Reckong Peo office letter endorsement No. KNR-SE-JSC-R/Peo-EA-III-Helper/2024-2955-58 dated:-20.11.2024, the applications are invited from desirous candidates on the prescribed Proforma for the filling up the posts of Para Cook and Para Helper for operation and upkeep of Rest Houses/Inspection Huts on Honorarium basis as per norms fixed in the Para Policy of Jal Shakti Vibhag. The applications shall reach in the office of the Executive Engineer, Jal Shakti Division Pooh Distt. Kinnaur (HP) on or before **07.02.2026 up to 5.00 PM**. The applications received after the due date or found incomplete will be rejected without assigning any reason. The department will not be responsible for delay in receipt of application due to any reason.

The details of posts are as under:-

Sr. No.	Name of Posts	No. of Posts	Category wise posts	Age Limit	Honorarium
1	Para Cook	9	U.R=5 S.C=1 S.T=1 OBC=1 EWS=1	18-45	9000/- per month
2	Para Helper	11	U.R=7 S.C=1 S.T=1 OBC=1 EWS=1	18-45	5500/- per month

1. ELIGIBILITY: -

1. Citizen of India.
2. Bonafide Himachali.
3. Having Sound Mind.
4. No family member of the candidates should be in any kind Government/PSU/Board Job.
5. Have never been involved in any act of criminal nature.
6. Medically fit to perform duties.
7. Permanent resident of the Jal Shakti Circle, Reckong Peo (HP).

**2. EDUCATIONAL QUALIFICATION: -
(PARA COOK)**

- ❖ The candidate should have passed matriculation examination from a School/Institution situated within Himachal Pradesh. The condition of passing 10th from Himachali School shall not be applicable to Bonafide Himachali.

- ❖ The candidate must possess degree/diploma in any trade from Government approved Hotel Management Institute/ Institute of Hotel Management or Food Production Institute or minimum 5 (Five) years experience in Cooking/catering from any Government or private institution.

(PARA HELPER)

- ❖ The candidate should have passed matriculation examination from the Board/University recognized by the H.P./Central Government. The condition of passing 10th from Himachali School shall not be applicable to Bonafide Himachali.

3. DOCUMENTS TO BE SUBMITTED ALONGWITH APPLICATION: -

The self-attested copies of the following documents shall be submitted with the applications:-

- ❖ Matriculation certificate showing details marks obtained (in case the candidate does not submit detailed mark sheet, his/her application will be rejected).
- ❖ Degree/Diploma in any trade from Government approved Hotel Management Institute/ Institute of Hotel Management or Food Production Institute or minimum 5(Five) years experience in cooking/catering from any Government or private institution (applicable to Para Cook only).
- ❖ Bonafide Himachali certificate.
- ❖ Non Employment Certificate regarding no family member of the candidate is employed in any kind of Government/ PSU/ Board Job.
- ❖ Valid Character Certificate issued by the 1st class Magistrate.
- ❖ BPL Certificate issued not later than six months (if any)
- ❖ Experience Certificate in the related field (if any)
- ❖ SC/ST/OBC/EWS Certificate issued by competent authority as per HP Government time to time notification.
- ❖ If a candidate applies from the EWS category then it is necessary (Income certificate issued not older than 6 months).

4. SELECTION CRITERIA:-

The selection will be purely on Merit basis. In the selection process marks will be awarded to the candidates out of 10 marks by the selection committee.

Sr. No.	Para Cook & Para Helper	Marks distribution for Para Cook & Para Helper out of 10
1	Percentage of marks obtained to be calculated out of 5 (for example getting 50% marks in 10 th will be given 2.5 (Two and Half))	5 Marks
2	BPL Family having annual income as prescribed from time to time	1 Marks
3	Experience in related field	2 Marks
4	Skill test for Para Cook & Para Helper	2 Marks
Total		10 Marks

5. Terms and Condition of Service:-

- ❖ The selected incumbent will be paid honorarium at the rate of Rs. 9000/- per month for Para Cook and 5500/- per month for Para Helper.

- ❖ Unsatisfactory performance may result in termination of appointment by passing an order. The process of termination shall however not be completed unless at least 3 notices have been served upon the incumbent on a specific charge and there has been no improvement in service delivery, the concerned J.E would have substantially put down in written the reasons for such termination and this need to be countersigned by concerned Assistant Engineer based on record.

6. Roles and responsibilities:-

- ❖ All works assigned to him/her relating to their respective field(s). Any other duties assigned by the officers/official concerned.

If a candidate wants to apply more than one post, separate application for each post needs to be submitted. The selected candidates will be given monthly remuneration fixed by the Government. These posts will remain honorarium based and will not form part of cadre post of the department and therefore, will not confer any right on the appointees to claim regularization as per current policy of the Government.

The application form can be downloaded from the department website <https://jsv.hp.nic.in/> or be obtained from this office on any working day. The date for the skill test of eligible candidates will be intimated separately after scrutiny of documents papers by the selection committee and No TA/DA will be payable to the applicants for appearing in the skill test.

Executive Engineer,
Jal Shakti Division Pooh,
Distt. Kinnaur (HP)

No. KNR-EE-JSD-Pooh-EA-I-Recruitment/2025-26- 11885-91

Dated:- 16/01/26

Copy forwarded to:-

1. The Engineer-in-Chief Jal Shakti Vibhag, Jal Shakti Bhawan Shimla-05 for information please.
2. The Chief Engineer Jal Shakti Vibhag (SZ) Shimla for information please.
3. The Superintending Engineer Jal Shakti Circle R/Peo information please.
4. The Assistant Engineer Jal Shakti Sub-Division Pooh, Akpa & Yangthang for Information. They are directed to display the same on their office notice boards for wide publicity.
5. Notice Board of this office.

Executive Engineer,
Jal Shakti Division Pooh,
Distt. Kinnaur (HP)

APPLICATION FORM FOR THE POST OF PARA COOK/PARA HELPER IN JAL SHAKTI VIBHAG

POST APPLIED FOR-PARA COOK () OR PARA HELPER ()

(Tick the relevant option)

PHOTO

1. Name of applicant (In capital Letters) _____
2. S/o, W/o, D/o (In capital Letters) _____
3. Date of Birth (Age as on 31.10.2024) _____ Male/Female _____
4. Permanent Address _____
5. Correspondence Address _____
6. Contact/ Mobile No. _____
7. Category (UR/OBC/ST/SC/EWS) _____
8. Belonging to BPL (Yes/No) _____
9. Have you been involved any act of criminal nature (Yes, No) _____
10. Is any your family member serving in Government/PSU/Board Job? (Yes/No) _____

11. Qualification

1) Detail of Educational Qualification

Sr. No.	Examination	Name of Board/Institution	Year of Passing	Max. Marks	Marks Obtained	% age	Copy attached (Yes/No)
1	Matric (10 th)						
2							

2) Detail of Degree/Diploma in any trade from Government approved Hotel Management Institute/ Institute of Hotel Management or Food Production Institute or minimum 5(Five) years experience in cooking/catering from any Government or private institution (applicable to Para Cook only).

Sr. No.	Name of Hotel/Institute	Name of Trade	Year of Passing	Max. Marks	Marks Obtained	% age	Copy attached (Yes/No)
1							
2							

Note:- Attested/Self attested copies of all the certificate i.e. Legitimate proof of age, Matriculation certificate, Degree/Diploma, Experience certificate, Himachali Bonofide, Category certificate, BPL certificate (/SC/ST/OBC/EWS), Character Certificate/ Non Employment certificate of concerned authority etc. must be the attached with the application.

Signature of applicant

Declaration

I, _____ the above name candidate solemnly affirm and declare that the detail given by me in the application form is true & correct and nothing has been concealed therein, If any discrepancy is found in my application at any stage then shall be liable for all the consequential action as deem fir including rejection of my candidature.

Date _____

Signature of applicant